

Age Requirements

As per Miami-Dade County School Board rule **6Gx13-5A-1.03**:

Students entering Pre-Kindergarten classes must be 4 years old on or before September 1. Students entering Kindergarten must be 5 years old, on or before September 1. To enter first grade, students must be 6 years old, on or before September 1, and should have successfully completed Kindergarten.

Documents Needed

Many different documents are necessary before registering your child. Please have all required paperwork with you before you come in. Any paperwork that is missing or incomplete will prevent or delay registration of your child. Click on the navigation buttons above to learn about the different documents that are needed.

Proof of Age

Parents/guardians are to provide proof of age for their child. Hospital Certificates or Birth Cards are not acceptable. An official birth certificate from the Bureau of Vital Statistics is the primary proof of age document required. Only in cases where the birth certificate is not obtainable will other proof of age documents as outlined below be accepted. If available, a copy of the birth certificate is to be placed in the student's Cumulative Record Folder and the birth registration number is to be recorded in the appropriate place on the Cumulative Record Folder.

Primary Proof of Age Document

- Birth Certificate

Secondary Proof of Age (to be used only if birth certificate is not obtainable)

- A duly attested transcript of a Certificate of Baptism showing the date of birth and place of baptism of the child, accompanied by an affidavit sworn to by the parent; or
- An insurance policy on the child's life which has been in force for at least two years
- A bona fide contemporary Bible record of the child's birth accompanied by an affidavit sworn to by the parent; or
- A passport or Certificate of Arrival (not to be copied as per FDOE/META consent Decree) in the United States showing the age of the child; or

- A transcript of record of age shown in the child's school record of at least 4 years prior to application, stating date of birth.
- Verification obtained from (out-of-state transfer records) or from the Migrant Student Record Transfer System (MSRTS) for a migrant student. (Not valid for entrance to PK and K).

If none of this evidence can be produced, then the parent/guardian must supply an AFFIDAVIT OF AGE, FM-4681 ESH, sworn by the parent, and accompanied by a Certificate of Age signed by a public health officer or by a public school physician, or, if neither of these shall be available in the county, by a licensed practicing physician designated by the school board, which certificate shall state that the health officer of physician has examined the child and believes that the age as stated in the affidavit is substantially correct.

Immunizations

No student will be admitted to school without presenting tangible documentation that immunization and health requirements have been met. Students entering from other countries must present record of immunizations completed in the state of Florida. Students transferring from other states must have a Florida Record of Immunizations filled out by a doctor in Florida.

- Student Physical Examination-HRS Form 3040 (Yellow Form)
This form must be completed for students enrolling in a Florida school for the first time. Date of form must be no more than 12 months prior to entry date. Form must include proof of tuberculosis clinical screening and appropriate follow-up.
- Certificate of Immunization-HRS or DH Form 680 (Blue Form)
 - Part A - Student has received all required immunization, or
 - Part B - Temporary medical Exemption (Additional certification must be presented on or before the expiration date), or
 - Part C - Permanent medical exemption, or
 - HRS Form 681 - Religious Exemption

Address Verification

Students in the K-12 program are assigned to attend school on the basis of the actual residence of the parent/guardian and in the attendance area of the school as approved by the School Board of Miami-Dade County, Florida.

- Verification of residence should be presented by the parent/guardian at the time of registration. School Board rule 6Gx13-5A-1.08
A statement from a real estate broker or attorney clearly stating the address of the new residence; and/or
- electric deposit payment receipt or electric billing statement, bottom portion, showing name and SERVICE ADDRESS; and/or
- Properly executed lease agreement

Transfer Students

Students transferring from other school districts should provide their most recent report card or other records from the last school they attended.

Foreign Students

Foreign born students, including permanent resident aliens, will follow the same procedures indicated for the native born. First time students, both foreign born and transfers from other states may register at their schools.